



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क्षेत्रीय कार्यालय, मुंबई | Regional Office, Mumbai
पंचदीप भवन, 108, एन. एम. जोशी मार्ग, लोअर परेल, मुंबई-400 013
PANCHDEEP BHAVAN, 108, N.M. JOSHI MARG, LOWER PAREL, MUMBAI-400013
Phone: 022 - 61209700 Email : rd-maharashtra@esic.nic.in
Website : www.esic.nic.in / www.esic.in |

No.:31/A/37/MISC/ESTT.II/2023

Date:25.03.2025

CIRCULAR

Subject: Shifting of Regional Office, Mumbai to MGM Hospital -reg.

In the line of proposed shifting of Regional Office Mumbai to MGM Hospital, Parel, the Competent Authority, has ordered to all the Branch Officers/ Office Superintendents/ SSOs to ensure to prepare proper list of records/ files / registers & Goods etc. of their respective branches of RO Mumbai, which are to be shifted to MGM Hospital, Parel.

Further it is also advised to follow the instructions/ guidelines issued by General Branch, RO Mumbai on the said matter time to time for smooth shifting to MGM, Parel.

Moreover, all the branches are also requested to prepare a list of records to be weeded out as per the instructions of weeding out of records, which may be conveyed to General Branch, RO Mumbai for necessary action.

This issues with the approval of the Regional Director (I/c), Maharashtra.

(Dinesh Sonkusare)
Dy. Director (Admn.)

To:

1. Person concerned/Concerned Branches.
2. P.S. to A.C.
3. ICT Branch, RO Mumbai, to upload on ESIC website.